

What you should know...

- ❖ Facilities and Homes that were open on or before July 1, 2012, may already be *pre-*registered with the Oklahoma Professional Development Registry (OPDR). In June of 2012, the OPDR sent a letter with the ID and password information. Processes have changed since 2012. If you need assistance registering your facility, please email us at cecpd@ou.edu.
- ❖ Centers that are in an “Application” status with Oklahoma Department of Human Services (DHS), Child Care Services (CCS) will need to register before they receive their Star level. You will need your Organization ID number from the OPDR to register. If needed, contact the Center for Early Childhood Professional Development (CECPD) to get the ID number.
- ❖ Only the Director of Record or owner as listed in the Child Care Monitoring Administration Safety System (CCMASS), the CCS database, or an approved contact from CCS can be the contact person on the account. Note that the OPDR will only share participant information with the Director of Record.
- ❖ The Director must verify staff employment within five days of hire or resignation.

Correspondence from the OPDR: may be from the University of Oklahoma.

The Oklahoma Professional Development Registry
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